

**CITY OF ABBEVILLE**  
**REQUIREMENTS FOR RESIDENTIAL: NEW CONSTRUCTION/ADDITION/MODULAR HOMES** (Need to follow the 2006 IBC/IRC wind & flood Building Codes)

**BEFORE BLDG. PERMIT CAN BE ISSUED:**

- IF BUILT IN SMART ZONE, APPLICANT MUST MEET WITH MAYOR FOR APPROVAL.
- IF LOCATED IN MAIN STREET/HISTORIC DISTRICT. SUBMIT PLANS TO PLANNING & ZONING COMMISSION FOR APPROVAL.
- FURNISH CITY WITH 3 SETS OF CONSTRUCTION DRAWINGS FOR DEPARTMENTAL REVIEW & APPROVAL.

**CERTIFICATE OF PLAN REVIEW & APPROVAL BY:**

City's contracted Certified 3<sup>rd</sup> Party Provider (Richard Primeaux at 337-893-8397)

Property owner or Licensed Contractors may contact with other LSUCCC Approved 3<sup>rd</sup> Party Provider.

- **Third party providers shall not provide plan review or inspections on projects of their own design and /or construction.\***

**NOTE: PRE-FAB BLDGS ON SKIDS 500SQ FT OR LESS DO NOT REQUIRE CONSTRUCTION PLAN S, BUT DO REQUIRE SITE & FOUNDATION PLAN, A FOUNDATION AND ELECTRICAL INSPECTION.**

**FURNISH CITY WITH THE FOLLOWING WHEN APPLYING FOR PERMIT:**

- CERTIFICATE OF PLAN REVIEW (FORM In permit office) ALONG WITH 3COPIES OF CONSTRUCTION PLANS (One for permit department and one for Inspector for construction site)
- CERTIFYING COMPLIANCE (**MUST BE SIGNED BY CITY'S CONTRACTED 3<sup>rd</sup> PARTY PROVIDER – RICHARD PRIMEAUX AT 337-893-8397. OWNER OR CONTRACTOR'S CONTRACTED 3<sup>RD</sup> PARTY\*\*\*NOTE: MR. RICHARD PRIMEAUX WILL DO PLAN REVIEW FOR CITY AND AN ADMINISTRATIVE FEE WILL BE CHARGED TO APPLICANT TO COVER THIS PLAN REVIEW.\*\*\***  
**Drawings Must include: -Electrical Service Plan/Floor Plan.**
  - Plumbing lay-out to include the following:**
    - Location of sewer clean-outs (Sec.710.2 710.2.4 (In permit Office)
    - Location of Shut off valve (Must be placed on private property Near water meter) (Sec.610.1 in permit Office)
- **CONDITIONS OF PERMIT FORM (Attached) TO BE SIGNED BY APPLICANT OR PERMIT.**
- **FOR MODULAR HOMES ONLY:** Letter from manufacturer and /or builder of home, stating compliance with IRC 2009Codes. ( See sec. 5-173 attached – modular housing prohibited in certain districts)
- **Address of construction.** If you don't have one, it can be obtained by contacting the City's Permit Department at 3378-898-4313. **Address Must be displayed on Building (See Sec. 5-11 to 5-17 in permit office)**
- **Plat of property.** If you don't have one, it can be obtained at Clerk of Court's Office, 1<sup>st</sup> floor of Court house. 337-898-1992
- **Drainage Plan.** (Must be approved by Mayor and Engineer).
- **Site Plan of Property:** Must be approved by LSICCC Inspector (See attached site plan requirements.)
- **(Must be approved by Mayor and Engineer)**
- **Foundation Plan.** Must be approved by LSUCCC Inspector (See attached site plan requirements)
- **Elevation Certificate** of property (required only if property is located in a designated flood zone)

**CONTACT LICENSED ENGINEER FOR LETTER OF ELEVATION.**

**LISTED BELOW ARE LOCAL ENGINEERS:**

**LANGLINAIS, LEBLANC & ASSOC.**

**893-7643**

PRIMEUAX & ASSOC.  
SELLERS ANDD ASSOC.

893-8397  
893-2808

(A final elevation certificate will be required for a Certificate of Occupancy)

- \* Cost of Permit is determined by the cost of construction.
- \* Copy of LA State Contractors License on contractor bldg. structure
- \* Culvert Permit is required if covering any ditches. (Culvert Applications available in Permit Dept.)

**THE FOLLOWING PERMITS MAY BE REQUIRED IF PROJECT IS LOCATED ON STATE HIGHWAY: LADOTD DRIVEWAY AND/OR LADOTD PROJECT PERMIT. (Contact local LADOTD office at 893-5523.)**

**BLDG. PERMIT CAN BE ISSUED ONCE ABOVE IS TAKEN CARE OF.**

Notes: ( See boundary line requirements in Sec. 5-8 & 5-9 & Building permit requirements in sec 5-4 in permit office.)

**REQUIREMENTS FOR UTILITY CONNECTIONS:**

Licensed Electrician & Plumber can purchase permits for electricity , water & Sewerage connections & arrangements for City Inspection can be made.

**CALL PERMIT DEPT FOR ELEC., WATER & SEWER INSPECTIONS BEFORE COVERING WORK AT 898-4212 OR 898-4213**

CONSTRUCTION ELECTRICITY CAN BE GIVEN AFTER ELECTRICAL PERMIT IS ISSUED.

**INSPECTIONS REQUIRED ONCE CONSTRUCTION BEGINS:**

FOUNDATION INSPECTION	PLUMBING INSPECTION
OPEN-WALL INSPECTION	ELECTRICAL INSPECTION
ROOF INSPECTION	MECHANICAL/FUEL GAS
FINAL INSPECTION	

**(TO BE DONE BY CERTIFIED INSPECTOR AND RETURNED TO THE PERMIT DEPARTMENT WHEN THEY ARE COMPLETED)**

**\*\*\*NOTE: INSPECTION FEES ARE PAID DIRECTLY TO 3<sup>RD</sup> PARTY PROVIDER\*\*\***

**\*\*\*NOTE: RESPONSIBILITY OF HOME OWNER TO CONTACT INSPECTOR FOR THESE INSPECTIONS\*\*\***

FINAL ELECTRICITY WILL NOT BE GIVEN UNTIL THESE INSPECTIONS HAVE BEEN RECEIVED AND FINAL ELEVATION CERTIFICATE (IF IN A DESIGNATED FLOOD ZONE) ARE SUBMITTED AND APPROVED BY THE CITY OF ABBEVILLE.

(At this time, a **Certificate of Occupancy** will be issued).

Please contact Permit Department if any questions at 337-898-4213 or 898-4212 (Permit Hours 8:30-4:30 )