

REQUIRMENTS FOR COMMERCIAL:NEW CONSTRUCTION/ADDITIONS

BEFORE BLDG PERMIT CAN BE ISSUED:

- IF LOCATED IN SMART ZONE, MAKE APPOINTMENT WITH MAYOR FOR APPROVAL
- IF LOCATED IN MAIN STREET/HISTORIC DISTRICT, SUBMIT PLANS TO PLANNING & ZONING COMMISSION FOR APPROVAL
- SEND PLANS TO STATE FIRE MARSHALL FOR APPROVAL. APPLICATIONS CAN BE PICKED UP AT CITY HALL,TAX DEPT.
- FURNISH CITY WITH 3 SETS OF CONSTRUCTION DRAWINGS FOR DEPARTMENTAL REVIEW & APPROVAL.

Drawings must include:

- **Electrical Service Plan/Floor Plan**
- **Plumbing Lay-out to include:**
 - **Location of sewer clean outs(see Sec. 710.2.2-710.2.4 attached)**
 - **Location of shut off valve (must be placed on property near water meter) (see Sec. 610.1 attached)**

Site Plan (see example attached)

Foundation Plan (see example attached)May not be required on interior renovations

Drainage Plan(must be approved by Mayor & Engineer)May not be required on Interior renovations

UTILITY SERVICE CONNECTION & DRAINAGE PLAN & ROOF RUNOFF PATTERN REQUIRED

PERMIT WILL NOT BE ISSUED WITHOUT FINAL APPROVAL FROM MAYOR & CITY ENGINEER

- FURNISH CITY WITH CERTIFICATE OF PLAN REVIEW ALONG WITH STAMPED PLANS CERTIFYING IBC COMPLIANCE.

***CERTIFICATE OF PLAN REVIEW MUST BE SIGNED BY LSUCCC CERTIFIED 3RD PARTY PROVIDER. THE CITY'S CONTRACTED 3RD PARTY PROVIDER IS RICHARD PRIMEAUX (337-893-8397). HE WILL DO PLAN REVIEW FOR CITY AND AN ADMINISTRATIVE FEE WILL BE CHARGED TO APPLICANT TO COVER THIS PLAN REVIEW.**

FURNISH CITY WITH CONDITIONS OF PERMIT FORM(TO BE SIGNED BY APPLICANT OF PERMIT)

IF BUILT IN FLOOD ZONE,CONTACT LICENSED ENGINEER FOR LETTER OF ELEVATION LISTED BELOW:

_ LANGLINAIS & LEBLANC & ASSOC.	893-7643
_ PRIMEAUX & ASSOC.	893-8397
_ SELLERS & ASSOC.	893-2808

BUILDING CONTRACTOR MUST FURNISH COPY OF LA STATE CONTRACTOR'S LICENSE(LA STATE LICENSING BOARD OF CONTRACTORS #225-765-2301 OR 1-800-256-1392)

CULVERT PERMITS ARE REQUIRED IF COVERING ANY DITCHES.(CULVERT APPLICATION AVAILABLE IN PERMIT DEPARTMENT)

IF UNCOVERING MORE THAN 43.560 SQUARE FEET OF LAND, NEED EROSION & SEDIMENT PERMIT (APPLICATION AVAILABLE IN PERMIT DEPARTMENT)

FURNISH SHOP DRAWINGS ON GREASE TRAPS AND LAYOUT OF RESTROOM FIXTURES IF FOOD IS BEING PREPARED AND/OR SERVED.(APPLICATION ATTACHED) PLEASE REFER TO CHAPTER 8 & CHAPTER 10 OF LA STATE PLUMBING CODE FOR PROPER SIZING OF GREASE TRAPS.

THE FOLLOWING ADDITIONAL PERMITS MAY BE REQUIRED IF PROJECT IS LOCATED ON LA STATE HIGHWAY: LADOTA DRIVEWAY PERMIT AND/OR LADOTD PROJECT PERMIT. CONFIRM WITH LADOTD OFFICE AT 337-262-6100

BLDG PERMIT CAN BE ISSUED ONCE ABOVE IS TAKEN CARE OF.

NOTES:

- SEE BOUNDARY LINE REQUIREMENTS IN SEC 5-9 ATTACHED.
- SEE BLDG. PERMITS REQUIREMENTS IN SEC. 5-4 ATTACHED.
- SEE SEPARATION OF COMMERCIAL AND RESIDENTIAL AREAS IN SEC. 5-10 ATTACHED.
- SEE SEC. 5-11 TO 5-17 ATTACHED REGARDING DISPLAY OF ADDRESS ON BUILDING

REQUIREMENTS FOR UTILITY CONNECTIONS:

LICENSED ELECTRICIAN & PLUMBER CAN PURCHASE PERMITS FOR ELECTRICITY,WATER & SEWERAGE CONNECTIONS & ARRANGEMENT FOR CITY INSPECTIONS CAN BE MADE.

*CALL CITY OF ABBEVILLE'S PERMITS DIVISION FOR ELEC. & WATER & SEWER INSPECTIONS (337-898-4212 OR 337-898-4213)

CONSTRUCTION ELECTRICITY CAN BE GIVEN AFTER ELECTRIC PERMIT IS ISSUED.

***FINAL ELECTRICITY WILL NOT BE GIVEN UNTIL THE FOLLOWING IS RECEIVED:**

- INSPECTIONS REQUIRED ONCE CONSTRUCTION BEGINS:
 - FOUNDATION INSPECTION
 - OPEN-WALL INSPECTION
 - ROOF INSPECTION
 - FINAL INSPECTION
 - WATER SHUT OFF VALVE
 - SEWER CLEAN OUT
 - GREASE TRAP INSP(IF APPLICABLE)
 - FIXTURE COUNT INSP(IF APPLICABLE)

(THESE INSPECTIONS ARE TO BE DONE BY CERTIFIED INSPECTOR WHO APPROVED PLANS).

*****NOTE: INSPECTION FEES ARE PAID DIRECTLY TO 3RD PARTY PROVIDER.*****

FINAL INSPECTION FROM STATE FIRE MARSHAL DEPUTY MUST BE FURNISHED TO THIS OFFICE
(CALL 886-1407 TO ARRANGE FOR THIS INSPECTION).

CONTACT HEALTH DEPT FOR INSPECTION IF SELLING FOOD(893-1443)

CONTACT VERMILION PARISH SCHOOL BOARD TO REGISTER FOR SALES TAX(898-5732)

APPLY FOR OCCUPATIONAL LICENSE AFTER BUSINESS HAS BEEN IN OPERATION FOR 30
DAYS.LICENSE FEE IS BASED ON GROSS SALES FOR THE 1ST 30 DAYS OF BUSINESS.

CONTACT PERMIT DEPT. AT (337)898-4212 OR 4213 FOR MORE INFORMATION