



OLD BUSINESS

I. CALL TO ORDER/PRAYER

- Meeting was called to order at 5:45 p.m.
- Joe Cormier led the group in prayer.
- Joe Cormier led the group in the Pledge of Allegiance.

II. ROLL CALL

- Board members present:
Joe Cormier
Robert Roy
Anita Levy
Jim Quackenbos
- Board member Rickey Fredrick was not present at the meeting.
- Others Present:
Councilman Brady Broussard
Parks and Recreation Director - Jerry Smith
City Attorney - Ike Funderburk
Administrative Assistant - Katti Luquette

III. DISCUSSION OF MINUTES FROM LAST MEETING (TUESDAY, DECEMBER 17, 2013)

- Anita Levy, board member asked Jerry Smith, Parks and Recreation Director on whether he contacted Ricky Fredrick in order to determine whether he desired to remain on the Board. Jerry Smith stated that he had contacted Ricky Fredrick who does wish to stay on the Board. However, work commitments may prevent him from attending some meetings.

IV. ACCEPTANCE OF MINUTES

- Motion made by Jim Quackenbos and seconded by Anita Levy to accept the minutes of the last meeting.
- Motion carried unanimously.

V. PUBLIC COMMENTS

- Gregory Tate with Food for Families was recognized by Joe Cormier.
- No public comments were made.

VI. OLD BUSINESS

Parks and Recreation Board By-Laws

- Jim Quackenbos and Ike Funderburk stated they had been exchanging communications relative to the drafting of the Rules and By-Laws for the Parks and Recreation Board.
- Ike Funderburk stated that he had obtained copies of the Rules and By-Laws for other municipal Parks and Recreation Boards and had shared that information with Jim Quackenbos. Using these Rules and By-Laws as a guide. He would prepare a draft of Rules and By-Laws for the Abbeville Parks and Recreation Board.
- Ike Funderburk requested the email address of the Board members and would be sending a draft copy of by-laws by the end of the current week.



VII. NEW BUSINESS

Catholic Charities

- Irene Fugler with Food for Families spoke regarding the use of the Parks and Recreation Hall from 6:00 a.m. to 8:30 a.m. to allow seniors to come inside from inclement weather to sign for food parcels. Ms. Fugler also asked for the use of tables and chairs.
- Jim Quackenbos questioned Ike Funderburk as to whether the use by the organization would expose the City of Abbeville to liability in the event of injury.
- Ike Funderburk asked what days of the month would be utilized for the service. Ms. Fugler explained that the first Tuesday of each month would be the distribution day.
- Jim Quackenbos asked whether an employee of the City would be available to open the building as the distribution would begin prior to the start of the business day. Jerry Smith suggested that the usage be similar to a Recreation Hall rental.
- Anita Levy volunteered to bring the key to the building to the organization due to their location outside of the City.
- Ike Funderburk stated there will need to be a discussion regarding liability insurance.
- Vera O'Neill, Director of Distribution Operations with Catholic Charities stated that she could get Catholic Mutual to send a letter relative to liability insurance coverage.
- Jim Quackenbos requested that Ike Funderburk review the insurance coverage to insure the City is protected in the event of injury.
- Ike Funderburk stated he would get with Ms O'Neill regarding the insurance and review what protocol they would need to comply with concerning the insurance coverage.

Elderly Awareness Program

- Dolly Brandt with Nursing Specialties, a home health company requested the use of the Rental Hall for quarterly Information and Prevention Education seminars for seniors. The use would be for approximately one hour every four months.
- Joe Cormier asked Ike Funderburk whether this organization would fall under the same criteria as Catholic Charities. Ike Funderburk replied that they would.
- Ike Funderburk requested that someone with the organization contact him in order to review what protocol they would need to comply with concerning the insurance coverage.
- Jim Quackenbos suggested that the organization coordinate with Catholic Charities to avoid scheduling conflicts.
- Anita Levy asked about the groups' methods of advertising.

Parks and Recreation Board Member's Input

Branding Discussion

- Jim Quackenbos informed the Board he had discussed funding for the branding endeavor with Councilman Francis Touchet. He also informed the Board that Councilman Touchet was enthusiastic about the idea and asked whether a budget had been proposed.
- Jerry Smith suggested the formation of a committee to further discuss the branding endeavor and propose to the Board a suggested course of action.
- Joe Cormier recognized a motion by Jerry Smith to form a committee to discuss the branding endeavor and draft a budget for that endeavor. Motion was seconded by Rob Roy and passed unanimously.
- Jim Quackenbos volunteered to chair the committee. Anita Levy and Jerry Smith were appointed to the committee as well.
- No other comments were made by board members.

**Future Projects, Programs or Events**

- Jerry Smith informed the Board that a Baseball/Softball Registration Form had been placed online on the City of Abbeville under the Parks and Recreation link.
- Jerry Smith informed the Board that the Cal Ripken-Babe Ruth organization had selected Abbeville as a host site for their Southwest Region 8 year old baseball tournament on July 17th and 18th.
- Jerry Smith updated the Board on the basketball program which registered 96 participants with 15 teams ranging in age from 5 to 14 years old.
- Jerry Smith informed the Board that he was in the process of developing a Track and Field Club within the Department.
- Jerry Smith further advised that the registration form for soccer would be posted on the website in the near future. Jerry Smith advised that Danny Foster with QSA had proposed a plan to organize youth soccer within City of Abbeville Parks and Recreation Department.
- Jerry Smith further advised that renovations had begun on the tennis courts at A.A. Comeaux Memorial Park which had been delayed due rainy weather.
- Jerry Smith updated the Board on the construction of the skateboard park at A.A. Comeaux Memorial Park as well.
- Jerry Smith advised the Board that he had approached a high school tennis coach regarding the creation of a youth tennis club. The coach informed that he could not take on project, but had someone in mind that might.
- Rob Roy asked Jerry Smith about the proposed Track and Field Club and the direction the program.
- Jerry Smith advised that he envisioned a registration program similar to that of basketball program with the particulars to be discussed at a meeting with supporters of the Club on February 12, 2014.
- Rob Roy raised concerns about the Braveheart and QSA soccer programs. Jerry Smith advised that he was awaiting the proposal from Danny Foster regarding his proposed strategy for Abbeville.
- Joe Cormier asked Jerry Smith about the ending date of the basketball league. Jerry Smith advised the Board that the program would complete its season around mid to late March .
- Joe Cormier asked that actions shots and scores be put in the newspaper to further promote City of Abbeville Parks and Recreation programs. Rob Roy advised that he utilized the services of a league photographer whose child was in the football league who forwarded pictures and scores to the Abbeville Meridional.
- Joe Cormier advised that the baseball season was approaching and informed the Board that the park had no tarps to cover any of the A.A. Comeaux baseball fields. Mr. Cormier suggested that tarps be purchased as an investment prior to baseball season.
- Rob Roy suggested that there was a tarp at Delcambre Field. Mr. Cormier advised he would investigate the matter.
- Jim Quackenbos asked whether a benefit analysis had been made on how much revenue would be derived from the upcoming tournament. Mr. Quackenbos suggested that a monetary computation of how the City and Department would benefit from the tournament would be helpful in securing funding from the City for departmental needs. Mr. Quackenbos further requested from Mr. Cormier a letter stating how the Cal Ripken/Babe Ruth organization differed from what is offered by QSA and North Vermilion. Mr. Quackenbos suggested that this information would be helpful in differentiating the Abbeville programs from that of our competitors.
- Jim Quackenbos further suggested that Jerry Smith contact Vince Listi about the youth tennis club. Councilman Broussard agreed that Mr. Listi would be an asset to the program.
- Anita Levy advised that certain schools in the area had basketball camps that local kids attended. Which could be a resource that the Abbeville basketball program could provide.



- Joe Cormier advised that the baseball tournaments which were hosted in Abbeville in the past. They had corporate sponsorship which helped offset expenses incurred by the City.

Chairman Report, Committee Reports or Other Board Member's Report

- No Committee reports were presented.

VIII. SET NEXT MEETING DATE

- Next meeting is tentatively set for March 25, 2014 at 5:45 p.m. and will be held at City Hall in Council Chamber.

IX. ADJOURNMENT

- Motion by Anita Levy to adjourn and it was seconded by Rob Roy. Motion passed unanimously.
- Meeting adjourned at 6:53 p.m. by Joe Cormier.