

MAINTENANCE WORKER 2

NATURE OF WORK

This is semi-skilled manual labor work performed for one or more city departments primarily outdoors under varying weather conditions, but in addition work requires indoor labor activities at times in confined spaces. Supervision is received from the designated supervisor. Work requires a higher degree of manipulative skill than that of the Maintenance Worker 1 and complete working knowledge of methods and materials within the area of work assigned.

Assignments are usually received in for the form of written directives although oral directives may occur during the course of the project completion. The positions in this classification are subject to 24-hour call out status.

ILLUSTRATIVE EXAMPLES OF WORK {Employees of this classification must be able to perform the following. Physical and mental tasks related to these functions will be required. The following examples do not contain every task that could be reasonable assigned. The absence of a specific task here does not imply the task cannot be assigned if related to the nature of work, a logical assignment, or a business necessity.}

- Performs a wide variety of carpentry work utilizing various types of tools and materials. Utilizes hand tools and power tools to modify, repair, assemble, install, and construct. Coordinates and makes repairs to municipal and recreational buildings, facilities, restrooms, and park and playground areas. Determines raw materials needed for projects. Notifies supervisor or purchases required. Obtains approved materials. Builds forms for concrete. Pours and finishes cement. Cleans and maintains tools and equipment within the designated area of responsibility.
- Serves as a lead worker over a group of maintenance workers involved in park maintenance; directs and participates in a variety of tasks involved with ball field preparation and maintenance. Assembles playground equipment.
- Replaces street signs and ensures guidelines for placement are adhered to; secures and maintains traffic signs, barricades, and other related supplies and equipment. Under the direction of a supervisor, maintains work records for various crews and coordinates minor street maintenance projects.
- Performs general maintenance of grounds. Cleans and maintains municipal and recreational buildings, facilities, restrooms, playgrounds, streets, rights-of-way, neutral grounds, ditches culverts, drains, and catch basins. Performs work patching potholes and other street repair and upkeep. Participates in painting, plumbing, carpentry and mechanical work.
- Performs basic mechanical repairs or maintenance. Keeps maintenance records as required. Inspects pumps and related equipment; lubricates equipment, checks and replaces belts; replaces bushings; removes and replaces pumps and electrical motors. Drives department vehicle.
- Reports to work on a timely basis, maintains a good attendance record, and performs related work as required.

NECESSARY KNOWLEDGE, ABILITIES, AND SKILLS

- Some knowledge of standard hand and power tools, and equipment used in area of work assignment and the ability to operate said equipment and tools.
- Some knowledge of methods, materials, and standards used in public works, parks, and recreation maintenance, repair, and minor construction activities.
- Knowledge of sanitation, safety and hazards applicable to the area of work assigned.
- Ability to lift, maneuver and manipulate heavy tools and equipment for extended periods, sometimes in confined spaces and/or under varying weather conditions when time schedules must be maintained.
- Ability to understand and follow oral and written instructions.
- Ability to write out work orders when necessary.

TRAINING AND EXPERIENCE REQUIREMENTS

High School Diploma or GED preferred and one year of experience performing manual maintenance tasks which provided familiarity with the tools and equipment required by the position; or substituting course work or training in maintenance for the experience. Possession of Louisiana driver's license (Class E) and maintain driver's license to continue employment in position. Must be a registered voter.