

## WHAT PAPERWORK SHOULD I COMPLETE FOR MY PERMIT?

The following documentation must be completed and returned to Abbeville City Hall Tax and Permits Department before a building permit can be issued. R = Required A= If Applicable

	Residential (new construction)	Residential (addition, renovation)	Residential (modular/movable)	Residential (demolition)	Commercial – Food (new construction)	Commercial (new construction)	Commercial – Food (addition, renovation)	Commercial (addition, renovation)	Commercial (modular/moveable)	Commercial (demolition)	Mobile Home	Moving Structure (ex. House)	Moving Structure (ex. shed)	Generator Installation
<b>BEFORE PERMIT IS ISSUED</b>														
Building Permit	R	R	R		R	R	R	R	R			A	R	R
Mobile Home Permit											R			
Demolition Permit				R						R				
Moving Permit											R	R	R	
Construction Drawings	R	R	R		R	R	R	R	R			A	R	R
Site Plan	R	R	R		R	R	R	R	R		R	R	R	
Plat of Property	R	R	R		R	R	R	R	R		R	R	R	
State Contractor License	A	A	A		A	A	A	A	A		A	A		
Certificate of Liability Insurance												R	R	
Self-Contracting Affidavit	A	A	A		A	A	A	A	A			A		
Letter from Manufacturer			A						A					
Letter from Engineer			A						A					
Prelim Elevation Certificate	A	A	A		A	A	A	A	A		A	A	A	
LADOTD Project Permit	A	A	A		A	A	A	A	A		A	A		
Landscaping App.					R	R	R	R	R					
Secure Utilities				R						R				
Proof of Ownership	R	R	R	R	R	R	R	R	R	R	R	R	R	R
Grease Trap App.					R		A							
Tree Removal App.	A	A	A	A	A	A	A	A	A	A	A	A	A	
Erosion/Sediment Control App.	A	A	A		A	A	A	A	A			A		
<b>AFTER PERMIT IS ISSUED</b>														
Inspections	R	R	R	R	R	R	R	R	R	R	R	R	R	R
Final Elevation Certificate	A	A	A		A	A	A	A	A			A		
Water/Sewer Permit	R	A	A		R	R	A	A	A		R	A	A	
Electrical Permit	R	A	A		R	R	A	A	A		R	A	A	R
Culvert Permit	A	A	A		A	A	A	A	A		A	A		
Occupational License					R	R	A	A	A					
Sign Permit					R	R	A	A	A					

NOTE: Additional paperwork may be needed to complete the Occupational License process. Please call 337-898-4213 for more information.